



## Class 2 Encroachment Permit Application

\*Encroachments for single short-term encroachments, including any new construction or commercial haulage.

**Application Approved :** ( ) No ( ) Yes      **By:**      **Application Fee:**

All applications shall be accompanied by a non-refundable application fee in the amount set forth in the most current Fee Schedule.

**\*\*If Refused, Reason for refusal:**

**\*\*\*Annual Blanket Permit:** ( ) No ( ) Yes: *Attach Written Plan and Conditions Agreement*

**Name:**      **Telephone #**

**Address:**

**Representing:**      **Telephone #**

**Address**

**Location of the proposed Encroachment.** (Please give address if possible GIS Coordinates are also acceptable for open lands locations include entire area proposed)

**\*\*\*\*Supply Maps, plats or engineering drawings:**

**Describe the proposed Encroachment:**

**Purpose:**

**Dimensions of materials to be used:**

**Will Begin:**

**Expect to be completed:**

**Does Applicant propose to use fungicide, pesticide, herbicide or any chemical or other road surface treatment?** ( ) No ( ) Yes: *(Applicant will supply MSDS sheet with application and comply with manufacturer application requirements.)*

**Type of treatment:**

**Application Rate and Method of application**

**Supervisor remarks, Conditions for use or additional information:**  
(Attach additional information if needed.)

**Bond Requirement amount and copy:**  
**\*\*\*\*\*Release Date:**

**Liability Insurance Company:**  
**Policy #**  
(Attach copy of the policy)

**Signed:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Authorized Agent for:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**PLEASE READ:**

Once signed by Applicant and accepted by the Supervisor, the Applicant, hereby agrees to all stipulations in the Permit, Permittee is also guaranteeing the completion of any improvements or construction proposed therein, in conformance to the specifications set forth by the Supervisor and or contained in this application. This application creates an agreement that upon failure to do so, the County or other competent contractor assigned to do so by the County may complete the same to its satisfaction and charge the costs thereof to the Applicant/Permittee.

\*A Class 2 Encroachment means grading, construction, reconstruction, surfacing or resurfacing, alignment or realignment, excavation, boring or jetting, obstruction, removal of materials, vibroseising, Heavy Haulage, as defined herein, or disproportionate use exceeding the normal function or use of County roads including extraordinary use.

\*\*The Supervisor shall within ten (10) working days either grant the application or deny it. The Supervisor shall, when needed confer with Planning and Zoning and any other affected agencies during preliminary phases of the review of this application. If he denies the application, he shall return it to the Applicant and set forth in writing attached thereto his reasons for doing so. The Applicant may submit an amended application at any time thereafter

\*\*An annual Blanket Permit means an Encroachment Permit issued for a period of one calendar year, *based upon a written plan*, to Applicants who, of necessity, would otherwise need numerous Encroachment Permits. The Annual Blanket Permit is designed to alleviate the necessity of securing a performance and completion bond for each Encroachment Permit.

\*\*\*\* A comprehensive description on a written form or on company letterhead must accompany this application showing the proposed Encroachment including the purpose therefore, the type and scope of activities, haul tonnages, schedules and if needed, a Utility Line Agreement Form provided to the Carbon County Road Department

\*\*\*\*\*Each Applicant, as a condition of the release of the bond is required to notify blue stakes according to proper procedure, and provide acceptable g.p.s. location information to the Carbon County GIS department sufficient to maintain Utility and drainage mapping current