



## **DEPUTY CLERK/AUDITOR**

Carbon County seeks to fill a vacancy for a **part-time** Deputy Clerk Auditor 25-29 hours/week). Responsible, at various times, for all functions of the office. These include but are not limited to data entry, County Commission minutes, elections, licensing, billing and receipting, accounts payable, accounts receivable and various clerical functions. Candidate must be computer literate. Must be able to work well with the public. Deals with money and must be bondable.

Starting salary is \$11.70 per hour, after probation \$13.00 per hour.

Will be required to pass background check, physical, and drug screen.

Deadline for submitting applications is Friday – January 22, 2021. Please email Rose Barnes at: [rose.barnes@carbon.utah.gov](mailto:rose.barnes@carbon.utah.gov) for an application and a copy of the job description.

***CARBON COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER***