

Minutes of the Work Meeting of the Board of Commissioners, Carbon County, State of Utah, held April 1, 2015 at the Courthouse Building, Price, Utah, commencing at 3:00 p.m.

Those present: Casey Hopes, Commission Chair
Jae Potter, Commissioner
Jake Mellor, Commissioner

Also present: Seth Oveson, Clerk/Auditor
Lori Perez, Deputy Clerk
Christian Bryner, Attorney
Barry Horsley, County IT Director
Jason Llewelyn, Emergency Services
Whitney Waterfall, Emergency Services
Angela Pugliese, Emergency Services

Clerk's Certificate of Compliance with Open Meeting Law was filed.

Commissioner Hopes welcomed everyone. The meeting began at 3:30 p.m. due to a previous meeting in the same room. (The recording for this meeting is on cassette tape only.)

1) **Presentation of proof of concept of Ten 33 tactical pre-planning software designed for first responders – Mark Marriott, Viper Technologies, Jason Llewelyn**

Ryan Taylor from Viper connected into the meeting by phone and Mark Marriott showed a power point presentation. Their home office is in Meridian, Idaho. They have been in Emergency Management for twenty years. He has had previous conversations with Jason, Barry and Whitney from Emergency Services and IT to show them the software and discuss whether it would work for the County.

The idea behind the Ten 33 software is to identify, prepare and respond to emergencies. The designers wanted to make certain that the software is simple and easy to use.

Jason explained that the software is detailed and flexible and could be used by all the departments. He would like to have another meeting with all of the department heads to explain.

Before the power point presentation began, Commissioner Mellor asked about collecting, entering and maintaining the data and adding other departments. Jason explained how all departments could benefit by having the information connected. For instance, when a road is closed down all departments would know and emergency vehicles could be rerouted. It is designed to make everyday tasks easier.

Commissioner Mellor asked if this would require additional personnel. Jason said he would use CERT personnel to enter data and maintain it. Viper would train and help with the data gathering. The discussion continued concerning local utilities, water valves, data entry, accuracy of data, maintaining the data, involving GIS and pictometry.

The discussion continued. The program could also be used to track the storage of hazardous materials. Disclosure of hazardous materials on private property could be included on yearly business license renewals in order to keep it current. If this information is included electronically then hazmat would have it when a disaster happens.

The question was raised on how to keep the information current. Ryan said there are no indicators in the program that would identify outdated information. They use a top down approach in order to keep data current.

Mark said the software is designed for simplicity and can handle as little or as much as needed. Ryan said other municipalities have discovered other uses for the software such as adding fillable forms.

Mark explained tactical preplanning and the following five key items:

1. The software has to be easy to use
2. Who can have access and critical information – this is sensitive data
3. The program needs to grow with the community as needed
4. It has to be a secured web based software
5. It is for community preparedness and helps emergency services respond quickly – Efficient, effective, response

Commissioner Mellor said a date stamp would be important to keep data current. Mark explained that during fire inspections the data can be logged into the system on site. The person in charge is accountable for consistent data entry and updating.

Ryan said the concept of keeping data current is being worked on but at this point they don't have this option. There is an available report that will tell you what has been updated and what has not. It is not currently built into the software. He explained how the program worked for Napa.

Mark continued his presentation explaining that the police and fire departments have preplans in binders on shelves that is ready to be entered into the software program. The data can only be accessed by those with privileged access and is permission based. You can lock individuals out of certain areas of the system.

Mark displayed screen shots of typical buildings showing whatever details are chosen including chemical storage, exits, water valves and other pertinent information.

Mark said it comes down to is how prepared are we for any disaster. This program can organize all of the necessary information so that it's at everyone's finger tips.

The cost contains three components: \$20 per user, per month; initial training is about \$4,000; purchasing the program is about \$85,000; data server backup is \$8.00 per user, per month.

Mark and Ryan were thanked for their presentation.

The meeting adjourned at 4:30 p.m.


Casey Hopes, Chairman

ATTEST:


Seth Oveson, County Clerk/Auditor

