

Minutes of the Commission Meeting of the Board of Commissioners, Carbon County, State of Utah, held June 15, 2016 at the Administration Building, Price, Utah, commencing at 4:30 p.m.

Those present:           Jae Potter, Commission Chair  
                              Jake Mellor, Commissioner  
                              Casey Hopes, Commissioner

Also present:           Seth Oveson, Clerk/Auditor  
                              Sandy Lehman, Commission Secretary  
                              Lori Perez, Deputy Clerk  
                              Victor Turner, Deputy  
                              Christian Bryner, Attorney  
                              Rose Barnes, HR

Clerk's Certificate of Compliance with Open Meeting Law was filed.

Commissioner Potter welcomed everyone and led the Pledge of Allegiance. The meeting began at 4:30 p.m.

1) **Approval of Minutes**

Tabled

2) **Report on Economic Development Activities – Tami Ursenbach**

Tami Ursenbach said things are beginning to improve. From this year to last year our average wage has increased by 50 cents and our population is starting to rise. Real-estate is showing signs of improvement. Our county is involved in pilot programs called EDC Utah and GOED who are working on bringing expanding businesses from the Wasatch Front to rural Utah. She has had two meetings with them where they explained the different tiers and steps of economic development and what we need to do to be ready. This information was brought back to our communities in order to discuss what the challenges will be and what improvements can be completed now.

Tami noted the improvements needed such as beautifying the on and off ramps and improving the appeal of downtown main street. She took this information back to her committee and they have started sub committees. One subcommittee is working on beatification. Another committee is working on customer service so that people have a positive experience when they visit the area. Her office is developing an economic development strategic plan that involves a five, ten and twenty year plan of what we want our community to look like. They have developed ideas to bring site selectors into the area so that we can showcase our area and why they should locate a business here. The Governor's Office of Economic Development is putting together an aerospace road trip.

The Business Innovation Summit involved 46 vendors and over 165 participants. This was very good attendance in comparison to other events.

Tami also attended the Las Vegas Retail Trade Show. She did not have to pay for hotel or transportation and entered for free, so no County money was used. They had one whole building filled with developers and site selectors. She spent seven hours talking to site selectors for retail and manufacturers. She has since sent information back to some of them and two are looking at our Kmart building.

Tomorrow her office is holding an IT open house. If we want to bring IT jobs here, we have to understand the infrastructure and work force needed. They are holding an open house to start a networking group, to identify people looking for work and find companies who are creating certification programs. One is Candle Labs who offer virtual scholarships.

Tami attended the Energy Summit and met people who asked about holding an alternative energy coal summit. Two organizations said they would sponsor and support it in order to get it going. She even had someone from London who is willing to fly in and speak at the conference and others from Germany and China who are willing to come. This could be a very exciting summit about traditional and alternative energy and electricity.

They are working on a web site. Revolution Fuels is moving forward. The Attorney General's office is being cautious because they want to address every single question. They are reviewing the document so that

environmental groups cannot come back and say something has not been done. She is hoping to hear something soon.

Tami has several companies scheduled to come and look at land and infrastructure. We have an advantage because we already have the rail and transportation in place.

3) **Review and possible approval of the Price River Terminal Community Development Project Area Interlocal Agreement between the Carbon County Economic Development Agency and Carbon County.**

Seth said the Price River Terminal Committee Development project area was adopted by the Economic Development Agency in Carbon County. This sets up the project area which is southeast of Wellington and covers all of Price River Terminal and some state land. A public hearing was held. All of the different taxing entities will consider an agreement with the agency for the amount of tax or tax increment they are willing to set aside for economic development. This interlocal agreement is between Carbon County and the Economic Development Agency. These are two separate entities and needs approval.

The key points of the document are: it's a 25 year redevelopment project area. As development comes in their chosen property would be set aside and benched marked property value as pre development. Then as they build a facility, adjustments on the tax increment would go into a separate fund that can be used for infrastructure improvements and incentives including state incentives. The advantage of this project area allows for parcel specific trigger years so instead of the entire area being locked up, it will be the specific parcel looking to be improved that will trigger the increment. From the year of the trigger, that parcel is eligible for increment for ten years.

The participation percentage is 80% which is negotiable. Commissioner Hopes said it is up to 80%. If Carbon County agrees with it, it will go before the school board, PRWID and the water conservancy, these are the taxing entities that cover this project area, and it doesn't cross any city boundaries.

Commissioner Potter said this is proactive and allows for future development and access to funding for the infrastructure tax credit. This allows for preparation to diversify and bring industry in. This is the first step in this process. Seth said as we have done project areas in the past, the biggest problem that they have had is the way the law was written. Before, it would tie up the entire project area. With the changes in the law it now allows for parcel specific trigger years.

Commissioner Hopes asked that in the final copy the spelling error on the second "county" is spelled correctly.

Commissioner Mellor made a motion to approve the interlocal agreement with the correction. Commissioner Hopes seconded. Motion carried.

4) **Consideration and possible approval of Court Security and Bailiff Contracts with Utah Administrative Office of the Courts (AOC).**

Christian said there are two contracts to consider. The first amendment is a contract with the County to provide the bailiff services. This indicates the hourly rate paid for the county to provide the bailiff services and these terms are satisfactory. The second amendment is to a specific contract that the members of the sheriff's office sign with the Administrative Office of the Courts when they provide the bailiff services. They are paid directly by the AOC for providing those services when extra services are needed beyond the bounds of this contract. Sheriff Wood has asked that the contract allows for the bailiffs who work for the courts to first meet with him to schedule their time so that it does not conflict with his schedule. This was added as #5, and will become standard on future contracts.

Commissioner Hopes made a motion to approve the two contracts with the Utah Administrative Office of the Courts. Commissioner Mellor seconded. Motion carried.

5) **Presentation of the FCCBH FY2017 Area Plan – Karen Dolan, Four Corners Community Behavioral Health**

Karen said she is here to present their 2017 area plan. This is the main grant that they write each year. It outlines all of their mental health and substance abuse and prevention services. It is a statute that they outline what they will do for each county for the upcoming year and the interlocal agreement says they will present it to each county.

Commissioner Potter asked if she could go through the numbers with the commissioners. Commissioner Potter looked through the spreadsheet and could see some duplicates. He asked what the match would be for the grants.

Karen said generally it is a 70/30 match. Grant money coming from the state requires a county match from all three counties based on population and taxable value.

Commissioner Mellor made a motion to acknowledge the county plan as put together by Four Corners and invite Karen back to go over the numbers. Christian said that it needs to be approved not just acknowledge. Karen said the funding begins in July and they need the approval. Commissioner Mellor amended his motion to approve the area plan as presented by Karen Dolan. Commissioner Hopes seconded. Motion carried.

6) **Public Hearing to consider and possibly approve a recommendation from the Planning Commission for a change to the Carbon County Zoning map on parcel 2A-1036-2 from WS to C-1 in Spring Canyon – Clay Foy**

Christian said this is a request to change the zoning to a commercial property. The Foy's sell automobile and are required to have a location where they can park one or two cars. They own property in Spring Canyon and this zone change would allow them to comply with state law to enable them to sale automobiles and use this location as there business address. It is unlikely that they would ever have a large number of cars on the property but it would allow for the maximum as a dealership.

Gary and Clay Foy came to the microphone and said they have done this for 14 or 15 years in Utah. They had some loop centers in the area and have tied them to a dealership. Four or five years ago they merged with Jiffy Lube but are now semiretired but would like to continue with the automobile dealership. They needed a location and purchased land in Spring Canyon in 2001. It is already zoned and they have the dealer license and have the ability to sale ATV's, motorcycles, and assorted trailers but the license they have also includes automobiles. They needed a location for an office and a location address. It would bring taxes into the County and they have met with planning and zoning already.

Commissioner Potter opened the public hearing at 5:00 p.m.

Seeing no comment the public hearing was closed at 5:01 p.m.

Commissioner Hopes made a motion to approve the zoning change, Commissioner Mellor seconded. Motion carried.

7) **Public Hearing to consider and possibly approve a recommendation from the Planning Commission for a change to the Carbon County Zoning map on parcel 2-154 from R-1-20 K to C-1 at approximately 5100 N. Spring Glen Rd – Tom Lund**

Christian said this came before the commission prematurely for a conditional use permit. It was determined at that time that the zoning was not correct because the property is residential. Mr. Lund has brought a zoning request to change to commercial property so that he can qualify for a conditional use permit to build an RV Park. This did receive a recommendation of approval from the planning commission. This is only one parcel of his development plan and the rest of the development is located in Helper City. He has filed a petition for annexation with Helper City.

Commissioner Potter asked if Mr. Lund has purchased the property, the owners are still listed as Buchanan/Harmond. Christian said the purchase has not been completed. Commissioner Potter asked why the County would make the zoning change if it is going to be annexed by Helper City. Christian said it is an odd situation where two governmental entities are considering the same project. It could be approved by one governmental entity and denied by the other. This would present the property owner with a quandary. The preference is that one entity makes the decision on the property. He doesn't know what Helper City's law is or if Mr. Lund has obtained approval from them yet. Christian explained the standard for deciding a zone change. You do have broad discretion to approve or deny the zone change. This is a unique circumstance where a property is being asked to be rezoned and at the same time, is subject to an ongoing annexation petition.

Commissioner Hopes asked if Mr. Lund can file for a zone change for the property owner. Christian said he has talked to one of the owners; the owner is okay with him going forward with this. The commissioners could approve the zone change and make it contingent upon a signature from the owners.

Commissioner Mellor expressed that before a decision is made and even though we have clear intent, and with the possible annexation by Helper City, would it be repetitious for us to make a decision that Helper City would make. It would probably be better to work with one entity.

Commissioner Potter feels the same way and that any changes to that property would be premature. We need a letter from Helper City before we make zoning changes on the property. There are people in attendance who may want to express their concerns. Christian said we are still obligated to take into account those opinions expressed today.

Commissioner Potter opened the public hearing at 5:10 p.m.

Don Marrelli said he is one of the nearby land owners. He agrees with the commissioners. He said in our County instructions it states that specific impacts must be noted to the neighborhood prior to any zone change. Don said Curtis Page presented questions about water issues, these types of reports are based on long time data and not just someone's opinion. Don's concern is that the impact statement should be based on real data and not an opinion.

Commissioner Potter asked if Helper City has met on any of these issues concerning this project. Don said Helper City's zoning board had a special meeting Monday night. They have the same questions and concerns. The proposal was not done and presented within the two weeks requirement and impact studies were not completed. There were quick offerings from the proposed new land owner of what the impacts would be but these were opinions and were not based on real data. Mr. Lund says he has done a feasibility study, a 70 page document, but he has not offered that information to the County or to Helper City. Helper City also tabled it because of lack of information. Don was also concerned with the possible increase of traffic on Spring Glen Road.

Cheryl Newbold said she lives down the street from this parcel. She was also in attendance at the meeting with Helper City. If this property is annexed to Helper City then there are more concerns including safety on the road. How are trailers going to go in and out of that property where there is already an issue with trucks? She is all for this project and feels it would be wonderful for the County and Helper City but this is not a good location for one hundred spots. If Mr. Lund truly wants to help Helper grow, then he should have the best interest of everybody involved. The road now carries coal trucks, petroleum trucks, ATV's, walkers, bikes and she doesn't want to see an accident until changes are made. She would like to see the beginning start with the appropriate signatures from the owners doing everything right. She doesn't want to see problems arising twenty years down the road. She doesn't want to see Hwy 157 expanded. She has asked Mr. Lund if he is dead set on this property, could he put it somewhere else. Mr. Lund said it already has sewer, water and electrical which would make it inexpensive for him to put the RV Park here. She believes that an entity that wants to come into the County and cares about our little town would move it to a better location and pay for the infrastructure.

She questioned the one hundred spaces and whether they would be long term or short term and if it is feasible. She doesn't see it as being a great place for a trailer park. Other issues include peace and quiet, garbage, rodent nuisance and dust once the ground is disturbed and how will that be taken care of. What happens when the RV Park doesn't work three to five years down the road and who will reclaim the property. What about flooding, it is in a flood zone. What is the plan for the river? What about devaluing property and who will actually be using the facility. There is a 90 days ordinance in Helper but that is still a long time. She is in agreement with Don and all of these things need to be answered before the zoning change. Mr. Lund did give them a hand written statement. If he wants this to be a good thing he would be willing to put the money into it. There are so many other wide open spaces in the County and another spot would be better.

Linda Topolovec is concerned with the zoning change. Her main concern as a property owner on Spring Glen Road is the condition of the road. The road does not have a consistent edge, there are hills and curves and visibility is not great. There have been accidents along the road. The road is also used by ATV's, double trailer trucks and then you have the Blue Cut which is the entrance to Highway 6. If you add 106 RV sites, not to mention the cabins and tent sites, this would increase traffic on the road and have a substantial impact on the Blue Cut intersection. There are already significant wait times during certain times of the day. She talked to UDOT and the people who completed the approval for Mr. Lund on this project and why a turning lane was not on the project and he said they had talked about putting in a turning lane if there were an increase in traffic. Her concern is if this had been put in the approval in writing or is it something that the rest of the tax payers will have to pick up later on. There have been accidents at the Blue Cut. She would like to have a true impact study completed addressing the surrounding communities and the quality of life for the people who already live there. She is in favor of attracting business but how do you get two facing RV's down Helper Main Street if you keep the diagonal parking.

Phillip and Jaimie Howa said there are a lot of unanswered questions. He understands the property owner's right to sell his property. But he feels that more information is needed. There are 100 trailer spots in Carbon County right now and only 15-25 are filled. Where does he think the business is going to come from to fill the spots plus cabins and tent spots? He feels that their home will not be worth anything if this goes through. The dumpster for the park would be right next to him. He currently has Morgan Town on one side and the railroad tracks on the other, this would add another commercial property next to him. He doesn't think this has been thought through. He does think Helper needs the business and things are rough all over, but they do not need a trailer attraction.

Jaimie asked if there was a list of commercial businesses that could go into this zone. Christian said Carbon County's developmental code does have a list of businesses that could go into a C-1 zone and he could send that to her. She said this is the third meeting they have attended. If this business fails then any number of other businesses could go in right next to their home because of the zone change. This would devalue their property and with the zone change it would sandwich them in by commercial property. Every meeting they have been to have postponed the item because, she feels corners have been cut or paperwork is not right. Things have not been done correctly. Why should they believe that he will put in trees and barriers when he does not have specific answers? He has a rendering but when they asked for specifics Mr. Lund didn't have a clear answer. If there are 106+ sites each with a fire pit, what impact will the smoke, lights and dust have on their property. He is also putting in an ATV car wash right next to their fence along with the dumpster. He doesn't seem to think about the neighborhood and he hasn't talked to them individually.

A neighbor, Jodi O'Brian, was not able to attend the meeting and she asked that the Howells read her letter at the meeting. Jaimie read her letter. Mrs. O'Brian feels that the RV Park should be built in a more suitable location further away from the residential neighborhood. She commented on the impact of increased traffic, the pollution created, the impact of the car wash and the possible cramped conditions.

Jaimie commented that Mr. Lund has plans to take out the trees along the river and level the river out to create a beach area. She thought that if you interfere with a river you have to do impact studies and what it would affect.

Don Marrelli asked about Mr. Lund's access plans and Christian said he is not required to have that at this point. The concerns are valid but they are not required to be addressed for a zone change, it is more towards a conditional use permit. Technically the comments that are valid tonight are whether the property should be changed to commercial use or not. This public hearing is for a zone change.

Linda Topolovec said she personally thinks that the road issue is critical to the zone change. Christian said he agrees and that the issue of road access has been covered. The question is should there be a zone change, should a commercial use be allowed here and should this body be deciding. Linda brings this up because it doesn't matter if it's an RV Park or hotel or whatever it might be, that road access is critical to a commercial zone. This needs to be at the forefront. Commissioner Potter said it is also critical to the residents regardless of the business.

Commissioner Potter closed the public hearing at 5:45 p.m.

Commissioner Hopes would like to know what Helper is going to do with the annexation before we move forward and he would like that the actual owner of the property be the applicant for the zoning change. Christian explained that this would be grounds to deny but allow the opportunity to renew the application after a decision is made about the annexation.

Commissioner Hopes made a motion to deny the zone change based on the annexation process and he would prefer that the property owner resubmit the request for the change of zone. Commissioner Mellor seconded and said the property owner will not need to come back to this body if the property is annexed by Helper. Motion carried.

8) **Public Hearing to consider and possibly approve a recommendation from the Planning Commission of revisions to the Development Code of Carbon County – Christian Bryner**

Christian said we did set this as a public hearing tonight but in light of a couple of issues the County should leave the public hearing open. The commission has not had sufficient time to review in depth this notice and we learned that we were getting a new planning and zoning director. Based on this, it would make sense to allow the new zoning administrator to have some time to look at these proposed changes. There are also people in the audience who have asked for an extension in order to look at it before proceeding. Christian asked that they move to continue

this but allow the public hearing to happen if someone wants to speak to the changes. Christian explained the changes.

Commissioner Mellor expressed his appreciation to Christian and Dave Levanger for their involvement. This is an evolving document and it would be appropriate for further review before approval.

Commissioner Potter said this document does need to be reviewed. They will open the public hearing and put it back on a future agenda.

Commissioner Potter opened the public hearing at 5:50 p.m. and asked that the public hearing be left open until the first commission meeting in August. Commissioner Hopes made a motion to leave the public hearing open until the first commission meeting in August, Commissioner Mellor seconded.

Commissioner Potter said they will take time at the August 3rd meeting to hear any comments.

Linda Topolovec is concerned with turning this over to have the zoning administrator do a review on the conditional use and the alternative that it would go to planning if there was anyone who had issues. But the time frame to get back to the planning commission is fishy to her and guidelines for the zoning administrator to follow would be nice if there were sets of specific conditions that have to go on things that are specific to industry. There has to be a common set that can go on everything.

Commissioner Potter said they would leave this open for the August 3<sup>rd</sup> meeting.

9) **Review and possible approval of Agreement with NRCS for EWP FY2016 Carbon Canal and Helper City projects – Justin Needles**

Justin Needles said in 2014 we had a lot of flooding in Carbon County including Wellington, Price and Helper. These entities put in requests for water shed protection grants with the NRCS. Instead of having several agreements within the County, it was decided to put in as one big group hosted by Carbon County. Helper City applied, Carbon Canal put one in for their water diversion, Carbon County applied for Spring Glen and Wellington applied. We are the host agency. The only two who were fully funded are Carbon Canal and Helper City. Minimal funding was received for Wellington which was a decision made by Washington D.C.

Christian reviewed the agreement and it looks fine. We will need to get agreements with each of the local entities. He has started to draft agreements but they are not complete yet. The NRCS will reimburse the County 75% of the cost of these projects and the other 25% would have to be paid by the County so it will be necessary to have agreements with the city and Canal Company that say they will reimburse the County for the un-reimbursable 25% that the NRCS does not cover. Our participation will be conditional upon the cities and Carbon Canal agreeing to the reimbursements that we are going to propose on them. The County would be a pass through entity for the funding. It does provide that some of this will be in kind contributions of labor and other things which may bring down the actual cash that is needed. The agreement will be fairly strict on requiring the cities and canal company to come up with funding so that the County comes out whole on this project.

Justin clarified that it is only 25% of what is spent. If we only spend part of what they allotted, the entities only have to come up with the match of what is spent, not the actual 25%. Christian said Mr. Van Dyke from Jones and DeMille has been working on this. The agreement is fairly straight forward. The County would have to be in charge of procuring the contractor. Christian has looked at the federal standards that have to be met and they are very specific.

Commissioner Mellor made a motion to approve the agreement with the NRCS, Commissioner Hopes seconded. Motion carried.

10) **Review and possible approval of Carbon County Sheriff's Office Nasal Naloxone Policy – Justin Needles**

Justin said a big problem in our community is drugs. The Sheriff has been very proactive to be on top of this issue. There is a lot of activity by the drug task force and they are doing a lot of good. But inevitably you cannot reach everyone. So this policy has been adopted. This was funded as a \$10,000 grant from Four Corners Mental Health and the training has been done by Dr. Jen Plumb from the University of Utah. She provided 96 initial doses. So the \$10,000 will be to maintain those doses and make sure they do not expire. This is a very good program. This

approval is for the implemented procedure and Dr. Mark Frasier is going to be the medical control for all of the police officers.

Commissioner Mellor asked who put the policy together. Justin said the policy came from another institution and Whitney revised it to make it work for us. Commissioner Potter asked about the guidelines for the temperature sensitivity.

Justin said they come in boxes of twenty-four; each box has two doses in it. Justin keeps those in his office and he signs them out so that he can track the expiration dates. The police officers are supposed to keep them on their belt or pocket and then take them into their house so that extreme temperatures are avoided.

Commissioner Hopes made a motion to approve the Naloxone policy, Commissioner Mellor seconded. Motion carried.

**11) Review and possible approval of the Carbon County Tax Sale held May 26, 2016 – Seth Oveson**

Seth said ten properties went up for tax sale. The first property that went up for bid did not receive any bids and will be stricken to the County. The other properties received at least a minimum bid. The tax is remitted to the different entities and the administrative fee comes to the County to help cover publishing and administrative costs like title search. Any funds in excess of what the tax and administrative cost was, is remitted directly to the Utah State Unclaimed Property Division. Previous owners can log into [mine.utah.gov](http://mine.utah.gov) to try and claim the excess. There is a ten day petition period and we did not receive any questions or comments on the tax sale this year. It is ready to be ratified so that the deeds can be issued.

Commissioner Mellor made a motion to ratify the sale, Commissioner Hopes seconded. Motion carried.

**12) Approval of Proposed Tax Rates for the Carbon County General Levy, Municipal Services Levy and Assessing and Collecting Levy for Tax Year 2016 – Seth Oveson**

Seth said the tax levy is issued on the first calendar day of the year so January 1, 2016. People who make estimated payments use the 2015 rates for the first six months until June. Once those rates are set they go out on the disclosure notices.

The public asks question on how tax rates are set. Seth said you can go to [www.taxrates.utah.gov](http://www.taxrates.utah.gov) and log in as a guest. Once you log in you have to select the County and then you have to select the entity. In this case it would be the Carbon County General Fund levy, the County Assessing Collecting levy and the Municipal Services Fund levy which are the levies that the County controls. All other taxing entities should adopt their proposed tax rate prior to June 22nd. Seth explained how the rates are set and how it is calculated. If the calculated new growth is negative as it is in Carbon County, the calculated new growth for 2016 was -\$124,906,071, which is made up primarily of a decrease in centrally assessed properties or state assessed properties. The state code is written so that it leaves the taxing entity harmless, so zero goes into that calculation.

The auditors certified rate is the rate in which a taxing entity can adopt and receive approximately the same funds as they received in prior years without a tax increase. No truth is taxation is required. For the cities, they can choose to adopt a proposed tax rate above the certified rate but that will start the Truth in Taxation process and would have to advertise and hold public hearings. For Special Service Districts or the County which are a calendar year entities, the process begins six months earlier. We cannot adopt a rate above the auditors certified rate for 2016. If we choose to do that we would advertise starting in August. In September notices would go out to parcel specific to the property owners letting them know what the proposed rate would be for 2017. Then it would go a year and a half before those rates would be implemented. The requested revenue to be generated from the General Fund levy is \$4,975,457 which is an estimate based on the current collection rate. The County Assessing Collecting levy is set to generate \$884,205 and the Municipal Services Fund levy will generate \$288,792. Seth suggests that the Commission adopt the certified tax rate for each fund. Commissioner Potter asked that the rates be read into the minutes.

Carbon County Levy	.002989
Carbon County Assessing and Collecting Levy	.000528
Municipal Services Fund Levy	.000268

The difference between these levies is the first two are applied to every parcel in the County and the Municipal Services Fund Levy is applied to all properties in the unincorporated areas.

Commissioner Mellor asked how things have changed from last year. Seth said it is very close to last year and you can see the rates from previous years on the web site.

Commissioner Mellor made a motion to approve the current tax rates for Carbon County for 2016, Commissioner Hopes asked Christian for advisement. Christian said he doesn't have any questions as long as we are in agreement that this is what it is supposed to be. Commissioner Hopes seconded. Motion carried.

Seth said the disclosures notices which tell the public the approximate valuation or assessed value of their homes along with the proposed tax rate will be mailed out by July 22, this starts the period of time to appeal if they do not agree with the valuation of their property or there is a problem. The Board of Equalization hearings will be held on August 28th, 29th, and 30<sup>th</sup>. These will be resolved by September 15<sup>th</sup> and tax notices will be issued in November.

**13) Review and possible approval of SAFG Grant for Body Worn Cameras – Justin Needles**

Justin said he received an email from the Criminal Juvenile Justice because we were awarded a SAFG grant. They have been looking at ways to fund body worn cameras. This grant is only for \$1,500. Two cameras will cost \$2,150, there was not any match on this grant but we do have funds to make up the difference to purchase two cameras. This is a good start to keep moving forward on this project.

Commissioner Hopes made a motion to approve the SAFG Grant. Commissioner Mellor seconded. Motion carried.

**14) Rotate Commission Chair position beginning July 1, 2016 to Commissioner Casey Hopes**

Commissioner Mellor made a motion to approve the rotation of the commission chair to Commissioner Hopes beginning July 1, 2016. Commissioner Potter stepped down and seconded. Motion carried.

**15) Review and Approval of Departmental Reports**

Commissioner Hopes made a motion to adjourn. Commissioner Mellor seconded. Motion carried.

The meeting adjourned at 6:18 p.m.

ATTEST:

  
Seth Oveson, County Clerk/Auditor

