



**Carbon County  
Job Description**

<b>Title:</b>	Seasonal 4-H Aide	<b>Job Code:</b>
<b>Department:</b>	Utah State University Extension	<b>Effective Date:</b>
<b>Reports To:</b>	County Director	<b>Last Revised:</b>
<b>Part Time</b>		<b>FLSA Status:</b> Non Exempt

**Overall Responsibility:**

Help with County Fair, workshops, etc.

**Key Tasks and Responsibilities:**

Help with County Fair  
Help with summer programs (school)  
Help with various workshops  
Other duties as assigned

**Skills and Attributes:**

Must be able to work well with youth  
Must have good communication skills  
Must be able to follow direction

**Experience Requirement:**

Must maintain current driver's license  
Must be computer literate  
Must have reliable transportation

**Physical Effort/Environment:**

When talking one must convey detailed or important instructions or ideas accurately, loudly, or quickly  
Able to hear average or normal conversations and receive ordinary information  
Average, ordinary visual acuity necessary  
Work during Fair can be outdoors  
Will be working around animals  
Work indoors in school environment  
No hazardous or significantly unpleasant conditions  
Using primarily just the fingers to make small movements such as typing, picking up small object, or pinching fingers together.  
Able to hear average or normal conversations and receive ordinary information  
Light lifting up to 20 pounds

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Employee Signature

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Date

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Supervisor Signature

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Supervisor Signature