

March 12, 2025

**Subject:** Submission of Signed Business Personal Property Statements

Dear Carbon County Business Owner,

In mid-February, we sent your business the Personal Property Signed Statement, Business Change Form, and form Schedules A- C. We look forward to hearing from you soon as you return these forms to our office no later than **May 15, 2025**.

Do Not Submit Payment at this time. Once we receive these documents, our office will review any changes and prepare an invoice for your business.

Also, we apologize for previously omitting the Personal Property Percentage Tax Rate sheet; it is included on the other side of this letter.

We appreciate your prompt response to our request and your patience as we update your account.

Cordially,

Personal Property Accounts

Carbon County Assessor's Office