

WE ARE HIRING!



4-H Internship USU Extension Office

Carbon County is hiring a temporary, seasonal employee (20 hours per week) to assist our 4-H Coordinator with the summer program. Duties include planning and assisting with youth workshops, preparing and organizing materials, helping with camps and the County Fair, facilitating clubs and contests, and other events. must be computer literate. Candidates must be 18 years of age and enjoy working with youth. Must have reliable transportation. The position will run from May through August 22, 2025. Will be required to pass a background check, physical, and drug screen.

Hourly Wage: \$15.00

**DEADLINE FOR SUBMITTING APPLICATIONS IS:
THURSDAY, MAY 22, 2025**

**Please see website for full job description:
WWW.CARBON.UTAH.GOV/SERVICES/CAREERS/**





**Carbon County
Job Description**

Title:	4-H Intern	Job Code:	
Department:	Utah State University Extension	Effective Date:	
Reports To:	County Director	Last Revised:	
Seasonal		FLSA Status:	Non Exempt

Overall Responsibility:

Help with County Fair, workshops, etc.

Key Tasks and Responsibilities:

Help with County Fair

Help with summer programs (school)

Help with various workshops

Other duties as assigned

Skills and Attributes:

Must be able to work well with youth

Must have good communication skills

Must be able to follow direction

Experience Requirement:

Must maintain current driver's license

Must be computer literate

Must have reliable transportation

Physical Effort/Environment:

When talking one must convey detailed or important instructions or ideas accurately, loudly, or quickly

Able to hear average or normal conversations and receive ordinary information

Average, ordinary visual acuity necessary

Work during Fair can be outdoors

Will be working around animals

Work indoors in school environment

No hazardous or significantly unpleasant conditions

Using primarily just the fingers to make small movements such as typing, picking up small object, or pinching fingers together.

Able to hear average or normal conversations and receive ordinary information

Light lifting up to 20 pounds

Employee Signature

Date

Supervisor Signature

Supervisor Signature