

# **Carbon County Rural County Grant Program**

Economic Development Grant Funding



## Purpose/Introduction

The Carbon County Rural County Grant Program (RCGP) is designed to address the economic development needs of Carbon County, which may include:

- business recruitment, development, and expansion;
- workforce training and development; and,
- infrastructure and capital facilities improvements for business development.

Carbon County has grant funds for potential projects. A dollar for dollar (50/50) match will be required. Cash and/or in-kind matches will be considered. Average requested awards will be between \$1,000 and \$10,000 though larger grant requests up to \$50,000 may be considered. Eligible applicants include the following:

- for-profit businesses;
- non-profit organizations; and,
- local government entities.

All applicants must be located in Carbon County. Examples of eligible grant projects include, but not limited to:

- affordable housing developments (excluding single (1) home construction);
- infrastructure development (housing and commercial);
- new commercial building construction and/or existing commercial building expansion;
- new or upgraded equipment and/or machinery;
- value-added agriculture expansion; and,
- new or uncommon industry investments.

The following projects/expenses are ineligible for the RCGP:

- project area is not located in Carbon County;
- short-term payroll, utility, or other operating expenses;
- project does not provide business development, job creation or economic incentive to Carbon County;
- project is not current on property taxes, has an invalid/unapproved business license or conditional use permit, or is in violation of any other applicable federal, state or local rule, regulation or requirement.

Upon submission of the application, the applicant will be pre-qualified and then required to present the project to the County Economic Development (CED) Board in order to be awarded funding. Applicants must submit the following documentation with the application:

- current W-9;
- business license issued by Carbon County or local municipality (if applicable);
- documentation of matching funds;
- IRS determination letter (**nonprofits only**)
- request for confidentiality form; and,
- letter of support from the municipality representative.

## Grant Application Schedule and Submission Details

Grant Deadline:

Consideration for funding will rotate through three cycles:

Cycle 1) Applicants who apply between October 1, 2022 and November 30, 2022 will be considered for funding in December.

Cycle 2) Applicants who apply between December 1, 2022 and January 31, 2023 will be considered for funding in February.

Cycle 3) Applicants who apply between February 1, 2023 and March 31, 2023 will be considered for funding in April. Please note that those who apply early have a better chance of receiving funding.

Applications are to be submitted to Carbon County Economic Development in one (1) of the following ways:

1. Email: [cced@carbon.utah.gov](mailto:cced@carbon.utah.gov)
2. Mail: Carbon County Economic Development  
751 East 100 North, Suite 2600  
Price, Utah 84501
3. In-Person:  
Carbon County Economic Development  
751 East 100 North, Suite 2600  
Price, Utah 84501

## **Grant Approval Process**

Applicants will be required to attend and present at a CED Board Meeting before final approval will be given. The CED Board meetings are the third Thursday of each month at 3:00pm (subject to change if a quorum is not in attendance).

## **Reporting Requirements**

Reporting criteria will be in coordination with the business but will require criteria including; jobs created, development progression, and overall business status over the duration of the project. Project must adhere to the timeline as presented to the CED Board. Projects will be required to report to the CED Board after completion of the project and one (1) year after completion date.

## **Questions and Contact Information**

Shanny Wilson, Carbon County Economic Development & Tourism Director

Phone: 435-636-3295

Email: [cced@carbon.utah.gov](mailto:cced@carbon.utah.gov)

**CARBON COUNTY RURAL COUNTY GRANT PROGRAM 2022-2023**

***Application***

**ENTITY INFORMATION**

Legal Entity Name:

Trade Entity Name (DBA):

Address:

City:

State:

Zip:

Mailing Address (if different):

City:

State:

Zip:

EIN/SSN:

Utah Business Entity Number:

Primary NAICS Code and Industry:

Year Established:

**PRIMARY CONTACT INFORMATION**

First Name:

Last Name:

Title:

Email:

Work Phone:

Mobile:

## Section 1: General Project Information

Please provide a detailed project description in the space below.

*If more space is needed, please attach a separate document.*

Please describe the anticipated economic development impact of the project (i.e. job creation, property tax, etc).

*If more space is needed, please attach a separate document.*

Please provide a timeline of the project.

*If more space is needed, please attach a separate document.*

Number of Full-Time Job Creation:

Number of Part-Time Job Creation:

Avg. New FT Salary:

Avg. New PT Salary:

**Section 2: Budget Information**

Funding Amount Requested:

Cast Match Amount:

In-Kind Match Amount:

Please provide a budget of the anticipated project including the required match of one to one in detail.

*If more space is needed, please attach a separate document.*



### Section 3: Business Agreement & Signature

The following required documents are attached to the application:

- current W-9;
- business license issued by Carbon County or local municipality (if applicable);
- IRS determination letter (**nonprofits only**)
- supporting financial documentation;

I authorize the Carbon County CED Board to verify the information provided in this application and the accompanying documentation of my application. I agree that an audit may be performed to verify the information and representations set forth herein.

If awarded, I understand I will receive a 1099 from Carbon County for funding received. I agree to retain documentation related to this application and to any uses of the funds for a period of not less than 5 years.

I am authorized to submit this application and accept this grant on behalf of the entity name in this application. Funds provided through this agreement and application are considered government financial assistance. If audit findings determine that any funds were obtained or expended by the recipient in violation of this program or application, I agree to make full repayment of those funds.

Name:

Signature:

Date:

Title:

## Conflict of Interest Disclosure Form

Date: \_\_\_\_\_

Name: \_\_\_\_\_

County/City Office: \_\_\_\_\_

Position within the City/County: \_\_\_\_\_

Please describe below any relationships, transactions, positions you hold (volunteer or otherwise), related parties or circumstances that you believe could contribute to a conflict of interest between the Carbon County Rural County Grant Program and your personal or professional interests, financial or otherwise:

\_\_\_\_\_ I have no conflict of interest to report

\_\_\_\_\_ I have the following conflict of interest to report:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

I hereby certify that the information set forth above is true and complete to the best of my knowledge.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_